



Weather Research Center



5104 Caroline Houston, Texas 77004 Phone: 713-529-3076 Fax: 713-528-3538 E-mail: wrc@wxresearch.org  
Truett Latimer

**Board of Directors**

Jill F. Hasling, President  
*Weather Research Center*  
Robert Orkin, Chairman  
*Orkin Interest*  
B. L. Hebinck, Vice President  
*Hebinck & Alter, PC*  
J. Lane D. Freeman, Asst  
Treasurer  
*Stewart & Stevenson*  
Charlie Richards, Secretary  
*C.A. Richards & Assoc.*  
John G. Bomba  
*Technip USA, Inc.*  
Chris Bourne  
*HCC*  
S. Douglas Devoy  
*Matthews Daniel*  
David Dignum  
*ESRI*  
Marjorie S. Freeman  
*Emertis, U of H Downtown*  
Dr. Stuart Furgang  
*Shell Oil Co.*  
Kristina Hardwick  
*The Geocet Group*  
Dewayne Hollin  
*SeaGrant Texas*  
Keith Monahan  
*KHCW*  
Patrick O'Neill  
*Noble Drilling Services, Inc*  
Robert Saladino  
Cecilia Sinclair  
*Fox 26*  
Dudley Tarlton  
*Transmontaigne*  
Ed Vaughn  
*Houston Chronicle*  
Robert Wenzel  
*Wenzel Specialties, Inc.*  
Brooks Young  
*Linear Energy Management*

**Board of Regents**  
Dr. Neil Frank  
Dr. Robert Simpson  
Dr. Wayne Ingram  
Phil Free  
Marshall Seese  
Keith Westerlage  
Doug Brown  
Frank Billingsley  
Steve Peacock  
Andrew Orkin

**Weather Research Center  
CONFLICT OF INTEREST POLICY**

A conflict of interest situation exists in any situation where a person having membership or official responsibilities within Weather Research Center [WRC] receives personal benefits, directly or indirectly, because of their membership in WRC.

Such persons (hereafter referred to as “representatives”) include all Officers and Members of WRC, its boards of directors, honorary Boards, volunteers and staff.

Conflicts of interest per se are not necessarily improper in the case of goods and services, and may actually benefit WRC by saving money or improving the quality of services that WRC provides.

However, undisclosed conflicts of interest or misuse of a relationship is unlawful within the framework of the Internal Revenue Service Code of the United States of America and is, therefore, damaging to the work of WRC. It is also damaging to the credibility of the work of WRC.

To prevent embarrassment or damage to WRC, from intentional conflicts of interests, the following standards apply:

**PROJECTS AND PROGRAMS**

1. Each representative presenting a program or project for WRC financial sponsorship consideration shall be asked to review WRC’s Conflict of Interest Policy and, if applicable, to complete a disclosure prior to submitting the project for consideration.
2. “Potential” and “Real” conflicts of interest, whether direct or indirect, and their discussion and resolution {“No Action” or “Action”) by the appropriate Committee or Board will be recorded in writing.
3. In the few cases of “Potential” and “Real” conflict of interest the “disclosure”, “discussion”, and “action resolution” of the situation will be recorded and communicated in writing to the disclosing member and to the Board of Directors.

**Mission:** WRC advances the science of weather and the knowledge of the weather’s impact on the global community through research, prediction, and education in order to inspire America’s next generation of scientists and engineers.

4. With respect to the “discussion” or “action resolution”, no officer, director or staff member of WRC may participate in presentations, discussion, or debates, or vote on any matter involving a conflict for themselves or any other representative over which they have influence.

**Providing of goods and service:**

1. The representative will completely disclose any financial interest in any business or organization that will be dealing with WRC, whether as a non-profit charity or in a for-profit venture as a provider of goods or services to WRC. This disclosure will be confidential beyond the board of directors.
2. “Potential” and “Real” conflicts of interest, whether direct or indirect, and discussion and resolution (“No Action” or “Action”) by the appropriate Committee or Board will be recorded in writing. If WRC provides support for the project or program these statements will be updated annually and retained by WRC in its records.
3. In the few cases of “real” conflict of interest, the “disclosure”, “discussion”, and “action resolution” of the situation will be recorded and communicated in writing to the disclosing member and to the Board of Directors.
4. With respect to the “discussion” or “action resolution”, no officer, director or staff member may participate in presentations, discussions, debates or vote on any matter involving a conflict for themselves or any other representative over which they have influence.

**CONFLICT OF INTEREST STATEMENT**

In order to implement WRC’s Conflict of Interest Policy, a representative with either a potential or a real conflict of interest will be required to complete the following disclosure prior to submitting a WRC program or project for funding consideration or prior to offering goods or services to WRC [See Exhibits A&B]



**Weather Research Center**



5104 Caroline Houston, Texas 77004 Phone: 713-529-3076 Fax: 713-528-3538 E-mail: wrc@wxresearch.org

**Weather Research Center  
Confidential Disclosure of Potential or Real Conflict of Interest  
Related to Project or Program**

**DATE :**  
**TO: :** Chairman of the Board  
**FROM :**  
**SUBJECT :** Project/Program Name  
Disclosure of potential or real conflict interest

As a member of WRC, I wish to notify you that a potential or real conflict of interest may exist with respect to:

- My submission of a project or program for consideration of support by WRC
- My submission of a program or project for funding consideration by WRC.

My brief description of the conflict of interest follows:

I understand WRC's concept of "conflict of interest" as described in the Conflict of Interest Policies.

I represent that to my knowledge, I have not been a party to any such conflict of interest, other than what I have listed above.

I, therefore, request a determination of WRC's Board of Directors that either:

- (1) No potential or real conflict and, therefore "No Action" is required.
- (2) Potential or real conflict of interest exists and, therefore, WRC will work ASAP and will state the conditions under which the program or project submitted by me can if possible be supported.

Member's Signature: \_\_\_\_\_ Date received by Chairman: \_\_\_\_\_

Member's Printed Name: \_\_\_\_\_ Date received by Board: \_\_\_\_\_

Date Member notified: \_\_\_\_\_

**WRC Action:**  No Conflict of Interest  Potential Conflict of Interest

Within 30 days of WRC's receipt of this disclosure the WRC board will resolve the conflict of interest issues contained in this disclosure. Following its resolution decision, one copy of this disclosure and board action will be provided to the Member, a second copy will be retained in WRC's confidential files for one year.

**Mission:** WRC advances the science of weather and the knowledge of the weather's impact on the global community through research, prediction, and education in order to inspire America's next generation of scientists and engineers.



**Weather Research Center**



5104 Caroline Houston, Texas 77004 Phone: 713-529-3076 Fax: 713-528-3538 E-mail: wrc@wxresearch.org

**Weather Research Center  
Confidential Disclosure of Potential or Real Conflict of Interest  
Related to Providing of Goods and Services**

**DATE :**  
**TO: :** Chairman of the Board  
**FROM :**  
**SUBJECT :** Project/Program Name  
Disclosure of potential or real conflict interest

As a member of WRC, I wish to notify you that a potential or real conflict of interest may exist with respect to submission of good and or services for consideration by WRC. I understand WRC is obligated to research prices of other businesses as they relate to these same goods and or service.

My brief description of the conflict of interest follows:

I understand WRC's concept of "conflict of interest" as described in the Conflict of Interest Policies.

I represent that to my knowledge, I have not been a party to any such conflict of interest, other than what I have listed above.

I, therefore, request a determination of WRC's Board of Directors that either:

(1) No potential or real conflict and, therefore "No Action" is required.

(2) Potential or real conflict of interest exists and, therefore, WRC will work ASAP and will state the conditions under which the program or project submitted by me can if possible be supported.

Member's Signature: \_\_\_\_\_ Date received by Chairman: \_\_\_\_\_

Member's Printed Name: \_\_\_\_\_ Date received by Board: \_\_\_\_\_

Date Member notified: \_\_\_\_\_

WRC Action:  No Conflict of Interest  Potential Conflict of Interest

Within 30 days of WRC's receipt of this disclosure the WRC board will resolve the conflict of interest issues contained in this disclosure. Following its resolution decision, one copy of this disclosure and board action will be provided to the Member, a second copy will be retained in WRC's confidential files for one year.

Mission: WRC advances the science of weather and the knowledge of the weather's impact on the global community through research, prediction, and education in order to inspire America's next generation of scientists and engineers.